

# RABIN PRAKASH CHHETRI

Registered Auditors

Mem. No. 3425

COP No. 1455 B

Date: 2065/06/22

To  
The Chairperson  
Help Nepal Network-Nepal  
Chabahil, Kathmandu

**Sub: Audit Report for the F/Y 2065/066**

We have audited the accompanying balance sheet of the "Help Nepal Network-Nepal" as on Ashadh 2066. These financial statements are the responsibility of the NGO's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Nepal Standards on Auditing or relevant practices. Those Standards or relevant practices require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

1. We have obtained all the information & explanation that to the best of our knowledge & belief were necessary for the purpose our audit & have found to be satisfactory.
2. In our opinion proper books of Account as required by law have been kept by the Service so far as appears from our examination of such books.
3. The Balance Sheet & Trading & Profit & Loss Account referred to in this reports are in the agreement with the books of Account.

In our opinion, the financial statements give a true and fair view of the financial position of the Company as of end of Ashadh 2066, and of the results of its operations and its cash flows for the year then ended in accordance with Nepal Accounting standards or relevant practices and comply with company Act, 2053.

  
(Rabin P Chhetri)  
Registered Auditor



**HELP NEPAL NETWORK (NEPAL)**  
Chabahil, Kathmandu

**Balance Sheet**  
**for the year ended 31st Ashadh 2066**

Particulars	Schedule	Previous Year Amount	Amount	Amount Current Year
<b>Surplus Accounts:</b>		2,442,237.56		5,094,450.07
Previous Year			2,442,237.56	
This Year			2,652,212.51	
Liabilities for payment		48,580.00		5,000.00
	<b>Total Rs.</b>	<b>2,490,817.56</b>		<b>5,099,450.07</b>
<b>Assets</b>				
Fixed Assets	8	92,149.46		90,387.13
Advance to Staff & Others	7	455,131.08		816,179.08
Bill Receivable				78,172.00
<b>Bank &amp; Cash</b>				
N B Bank		818,359.90		2,679,732.04
N C C Bank		570,774.31		524,207.76
Kumari Bank		10,435.29		34,072.76
Everest Bank		389,468.39		163,950.01
Nepal Bank Ltd.		142,684.10		699,234.75
Cash in Hand		11,815.03		13,514.54
	<b>Total Rs.</b>	<b>2,490,817.56</b>		<b>5,099,450.07</b>

*Arun Singh Basnet*

Arun Singh Basnet  
Chairperson



*Rama Nath Shrestha*  
Rama Nath Shrestha  
Treasurer

*Rabin Prakash Chhetri*

Rabin Prakash Chhetri  
Auditors



**HELP NEPAL NETWORK (NEPAL)**  
Chababil, Kathmandu

**Receipt & Payment Statement**  
**for the year ended 31st Ashadh 2066**

Particulars		Schedule	Previous Year Amount	Current Year Amount
Membership Fees	A		1,700.00	1,700.00
Receipt	B	1	9,847,430.27	10,631,084.34
Interest	C		63,606.06	95,274.96
<b>Total Income Rs</b>	<b>D=A+B+C</b>		<b>9,912,736.33</b>	<b>10,728,059.30</b>
Project Expenses	E	2	3,335,888.30	2,792,103.45
CIC Project Expenses	F	3	2,238,397.03	517,411.24
Mugu Project Expenses	G	4	732,112.50	884,775.20
UNDP Project Expenses	H	5	3,236,174.50	3,637,397.89
Administrative Expenses	I	6	88,700.00	214,029.96
Depreciation	J	8	30,716.49	30,129.05
<b>Total Expenses K=E+F+G+H+I+J</b>			<b>9,661,988.82</b>	<b>8,075,846.79</b>
Surplus	L=D-K		250,747.51	2,652,212.51
<b>Total Rs.</b>	<b>M=K+L</b>		<b>9,912,736.33</b>	<b>10,728,059.30</b>

*Arun Singh Basnet*  
Arun Singh Basnet  
Chairperson



*Rama Nath Shrestha*  
Rama Nath Shrestha  
Treasurer

*Rabin Prakash Chhetri*  
Auditors  
Rabin Prakash Chhetri  
Registered Auditors



FY 2065/066

## DETAILS OF INCOME

S.No.	Particulars	Amount
1	UNDP	4,207,621.04
2	HeNN UK	4,960,968.30
3	HeNN Australia	326,240.00
4	Chance for Children (UK)	812,480.00
5	HeNN Health Post	60,303.00
6	Fees Received	20,950.00
7	Administrative Fund	172,514.00
8	Donation	70,008.00
Total Income Rs.		10,631,084.34

Sch. 2

## DETAILS OF PROJECT EXPENSES

S.No.	Particulars	Amount
1	Software Freedom Day	7,000.00
2	LTSP Training Center	369,550.00
3	Helping Hands Community Health Clinic, Parbat	318,733.45
4	Flood Victims	345,585.00
5	ToT Training	16,400.00
6	Bank Commission	1,000.00
7	Shree Ganesh Lower Secondary School, Baglung	300,000.00
8	Shree Jivan Jyoti Lower Sec. School, Gorkha	200,000.00
9	Udaypur e-Library	285,220.00
10	Lamjung e-Library	140,805.00
11	Sindhupalchowk e-Library	33,200.00
12	Myagdi e-Library	23,140.00
13	Chitwan e-Library	220,560.00
14	Sindhuli e-Library	346,361.00
15	Bhaktapur e-Library	184,549.00
Total Project Expenses Rs.		2,792,103.45

Sch. 3

## DETAILS OF CIC PROJECT EXPENSES

S.No.	Particulars	Amount
1	Salary	27,500.00
2	Building Construction	457,268.74
3	Electricity	9,983.00
4	Press Conference	10,659.50
5	Field Visit	12,000.00
Total CIC Project Expenses Rs.		517,411.24



## DETAILS OF MUGU PROJECT EXPENSES

S.No.	Particulars	Amount
1	Salary	444,342.00
2	Transportation	46,036.00
3	Medicines & Equipments	157,047.20
4	Training Expenses	114,700.00
5	Health Camp	61,000.00
6	Office Rent	58,000.00
7	General expenses	3,650.00
Total Mugu Project Expenses Rs.		884,775.20

## Sch. 5

## DETAILS OF UNDP PROJECT EXPENSES

S.No.	Particulars	Amount
1	Salary	1,490,000.00
2	Programme Expenses	2,087,397.89
3	House Rent	60,000.00
Total UNDP Project Expenses Rs.		3,637,397.89

## Sch. 6

## DETAILS OF ADMINISTRATIVE EXPENSES

S.No.	Particulars	Amount
1	Salary	73,500.00
2	Office Rent	21,000.00
3	Transportation	9,525.00
4	Printing & Stationery	13,547.00
5	Bank Commission	1,000.00
6	General Expenses	61,407.46
7	Renew & Registration	1,105.00
8	Communication	22,264.00
9	Repair & Maint.	700.00
10	Insurance	1,987.00
11	Medical	2,994.50
12	Audit Fees	5,000.00
Total Administrative Expenses Rs.		214,029.96

## Sch. 7

## DETAILS OF ADVANCE

S.No.	Name	Amount
1	ACDC	300,000.00
2	Parushottam Parajuli	21,000.00
3	Biraha Bdr. Rokaya	75,120.00
4	Panchakanya School	61,184.08
5	Harish Shrestha	14,675.00
6	J S Enterprises	404,200.00
Total Advance Rs.		816,179.08



**DETAILS OF SALARY**

F/Y 2065/066

S.N	Name	Amount	Less Amt	Balance	Upto 85,000.00 15%	Upto 25.00%	Total Tax Amount
<b>UNDP/HRV Project Staff</b>							
1	Harish Shrestha	300,000.00	140,000.00	160,000.00	12,750.00	75,000.00	31,500.00
2	Suman Shrestha	150,000.00	140,000.00	10,000.00	1,500.00		1,500.00
3	Sujan Shrestha	140,000.00	140,000.00				
4	Prabin Sapkota	156,000.00	140,000.00	16,000.00	2,400.00		2,400.00
5	Bisendra Ray	114,000.00					
6	Manoj Kumar Yadav	114,000.00					35,400.00
7	Raj Kumar Yadav	21,000.00					
8	Anil K. Yadav	61,000.00					
9	Dinesh Ray	78,000.00					
10	Nand Kishor Chaudhary	78,000.00					
11	Kulendra Yadav	78,000.00					
12	Gopal Ranjan	78,000.00					
13	Sarjib Chaudhary	72,000.00					
14	Shrawan Yadav	48,000.00					
<b>CIC Project Staff</b>							
15	Surendra Mohan Shrestha	27,500.00					
<b>Muga Health Post Staff</b>							
16	Resham Bdr. Khatri	105,500.00					
17	Nripendra Hitan	75,640.00					
18	Abisara Barmi	110,970.00					
19	Bali Rokaya	29,142.00					
20	Dhiraj Bdr Budha	97,090.00					
21	Chaurising Rimal	26,000.00					
<b>Center Office Staff</b>							
22	Rajim Khadka	52,000.00					
23	Anish Shrestha	21,500.00					
<b>Total Rs.</b>		<b>2,025,542.00</b>					



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**DETAILS OF FIXED ASSETS**  
**for the year ended 31st Ashadh 2066**

Sch. 8

S.N.	Particulars	Previous Yr	Addition	Total	Dep. Rate	Dep. Amt	Balance Amount
<b>Office Furnitures</b>							
1	Office Table	3,375.00		3,375.00	25%	843.75	2,531.25
2	Office Chairs	632.80		632.80	25%	158.20	474.60
3	Steel Chairs	421.88		421.88	25%	105.47	316.41
4	Steel Chairs	2,808.75		2,808.75	25%	717.19	2,151.56
5	Steel Filing Cabinet	2,302.50		2,302.50	25%	590.63	1,771.88
6	Steel Cupboard	1,729.69		1,729.69	25%	432.42	1,297.27
		<b>11,390.61</b>		<b>11,390.61</b>		<b>2,847.65</b>	<b>8,542.96</b>
<b>Office Equipment</b>							
1	Fax Machine	1,610.61		1,610.61	25%	402.65	1,207.96
2	Sony Video Camera	8,859.38		8,859.38	25%	2,214.84	6,644.53
3	DAT Cassette	1,582.04		1,582.04	25%	395.51	1,186.53
4	Printer Epson	1,771.88		1,771.88	25%	442.97	1,328.91
5	TV Card	717.19		717.19	25%	179.30	537.89
6	Stand Fan	1,455.47		1,455.47	25%	363.87	1,091.60
7	Mobile Set	2,166.33		2,166.33	25%	541.58	1,624.75
8	Scanner	1,729.69		1,729.69	25%	432.42	1,297.27
9	Computer PIV	57,836.26		57,836.26	25%	14,459.06	43,377.19
10	UPS		28,366.73	28,366.73	25%	7,091.68	21,275.05
		<b>80,758.85</b>	<b>28,366.73</b>	<b>109,125.58</b>		<b>27,281.39</b>	<b>81,844.18</b>
		<b>92,149.46</b>	<b>28,366.73</b>	<b>120,516.19</b>		<b>30,129.85</b>	<b>90,387.14</b>

*Anam Singh Bhandari*

Anam Singh Bhandari  
Chairperson



*Rama Nath Shrestha*

Rama Nath Shrestha  
Treasurer

*AB*

Auditors  
Rabin Prakash Chhetri

